

RM OF KINISTINO NO. 459

Minutes of the Regular Meeting of Council

212 Main Street, Kinistino, SK

Thursday, November 09, 2023

Kelly Marcotte	\$ 1,500.00
Bill Wiggins	\$ 1,500.00
Jacquelynn Mann	\$ 1,500.00
Ag Com Transport	\$ 293.36
B&P Water Shop	\$ 18.00
Brandt Tractor Ltd.	\$ 3326.49
Farm World Equipment	\$ 32.10
Greenland Waste	\$ 56.07
Blake Johnson	\$ 200.00
Sask Health Authority	\$ 23.00
Municode Services	\$ 210.00
Redhead Equipment Ltd.	\$ 422.70
Success Office Systems	\$ 233.33
Taxervice	\$ 3368.40
Town of Kinistino	\$ 165.00
Affinity Mastercard	\$ 554.89
TOTAL	\$ 18,340.97

CARRIED.

REPORTS

157/2023

M. Harvey:

THAT Council acknowledge the foreman's, councilor's and administrator's verbal report.

CARRIED.

M. Harvey exits meeting at 10:30am.

CORRESPONDENCE

158/2023

R. Grafslund::

Water Sample Report – Forestry Well, November 1, 2023; October 11, 2023

SARM

Oct 31 Rural Dart

Oct 18 News Release Broadband Development & Investment Framework

Oct 17 Rural Dart

Midterm

APAS Update – October 12, 2023

End of harvest challenges

Melfort ADD Board

Minutes October 26, 2023 (refund \$9,799.82)

Minutes May 4, 2023

Commander Case, Melfort RCMP

Sask Crime Watch Advisory Network

Nov. 2, 2023 Weekly Policing Report

SRSD Board Highlights 2023 10 16

Wapiti Regional Library Semi-Annual Meeting Nov, 18, 2023 (A. Dahlsjo)

Plant Health network

Multicultural council of Sask requesting Nov. 18-26 Municipal Proclamation.

CARRIED.

J.G.

qm

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APPROVAL OF SURVEY COSTS, EASTERN BOUNDARY OF SECTION 34 47-21 W2

159/2023 G. Granrude:
That the Municipality contract Meridian Surveys to survey the N-S road allowance limits along the east boundary of Section 34 and the road diversion limits from plan AR3882 at the cost of \$3500 plus GST. CARRIED.

CERTIFICATE OF APPROVAL FOR THE NW 33-47-21 W2

160/2023 C. Forsyth:
THAT the Rural Municipality of Kinistino acknowledge the certificate of approval for the subdivision request for a residential use Proposed Parcel A at the NW 33-47-21 W2. CARRIED.

PURCHASE OF ARNE'S SUPER B TRI CROSSGATE LEAD AND REAR

161/2023: R. Grafslund:
THAT the Municipality purchase a 2025 Arne's Tri Crossgate Lead Cross Gate Lead and Tandem Crossgate Hopper Cross Gate Rear to be custom built with safety with a \$10,000 deposit for the amount of \$134,999.52 plus tire recycling fees and PST. CARRIED.

CLEAR THE PATH DECLARATION

162/2023 R. Grafslund:
THAT Council authorize the Reeve and Administrator to sign the declaration for Clear the Path confirming that the Municipality has maintained the Corridor to a safe and suitable level as described in the CTP Incremental Maintenance Funding Agreement for the year 2023. CARRIED.

ABATEMENT NE Pt 13 46 20 W2

163/2023 L. Dupin:
THAT Council abate the residence, taxable assessment of \$120,460, on the NE Pt 13 46 20 W2 further to S. 239 of *The Municipalities Act* in the following amounts:

Municipal	\$1801.12	
School	\$ 546.89	
Total	\$2348.01	CARRIED.

SUBDIVISON REQUEST NE 21-46-22 W2

164/2023: C. Forsyth:
THAT Council approve Subdivision file request SUBD-002225-2023 on the NE ¼ 21-46-22 W2 Proposed Parcels D and E. CARRIED.

TAX ENFORCEMENT - LIST OF LANDS

165/2023 V. Shmyr:
That Council accept the list of lands in arrears as presented, and to exclude from the list of lands, properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. CARRIED.

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AND FURTHER THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality. CARRIED.

THAT TAXervice arrange for the list of lands in arrears to be published in the *Melfort Journal*. CARRIED.

SARM FIDELTY SELF-INSURANCE PLAN

166/2023 G. Granrude:
THAT the Fidelity Bond through the Saskatchewan Association of Rural Municipalities for the year 2024 has been inspected and approved and be renewed for the year 2024. CARRIED.

LIABILITY SELF-INSURANCE PLAN

167/2023 C. Forsyth:
THAT the Liability Self Insurance Plan through the Saskatchewan Association of Rural Municipalities be renewed for the year 2024. CARRIED.

EXCESS LIABILITY INSURANCE

168/2023 R. Suignard:
THAT our Excess Liability insurance coverage with a limit of \$5,000,000 be renewed through the Saskatchewan Association of Rural Municipalities for the year 2024. CARRIED.

PROPERTY SELF-INSURANCE PLAN

169/2023 G. Granrude:
THAT the Property Self Insurance Plan through the Saskatchewan Association of Rural Municipalities be renewed for the year 2024.

AND FURTHER THAT the RM insure the property at the SE Pt 29-47-21 W2 and add this property to the PSIP for the year 2024.

CARRIED.

SARM BENEFITS PLAN

170/2023 L. Dupin:
THAT we participate in the Saskatchewan Association of Rural Municipalities Benefits Plan for the year 2024 providing coverage for permanent employees as well as group coverage in the amount of \$50,000.00 for members of Council as Elected & Appointed officials, the administrator at \$100,000 and further that the municipality shall pay all premiums on behalf of the employees and members of Council. CARRIED.

Handwritten signature and initials in blue ink, located in the bottom right corner of the page.

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2024 MEETINGS OF COUNCIL

171/2023 C. Forsyth:
THAT the 2024 regular meetings of council be held at the Municipal Office, 212 Main Street, Kinistino, Saskatchewan on the second Thursday of the month commencing at 8:00 a.m. CST:
January 11, 2024
February 8, 2024
March 14, 2024
April 11, 2024
May 9, 2024
June 13, 2024
July 11, 2024
August 8, 2024
September 12, 2024
October 10, 2024
November 14, 2024
December 12, 2024

AND FURTHER THAT for the months of January through April 2024 inclusive, plus November and December, the meetings commence at 9am CST. CARRIED.

MEETING TIME CHANGE

172/2023 R. Grafslund:
THAT the regular meetings of council to be held at the Municipal Office for the months of January through March 2024 inclusive, plus November and December 2024 commence at 9:00 a.m. CST. CARRIED.

PUBLIC DISCLOSURE STATEMENTS

173/2023 L. Dupin:
THAT Council accept and acknowledge the public disclosure statement annual updates submitted and attached to these minutes. CARRIED.

EI RATE FOR 2024

174/2023 R. Grafslund:
THAT Council acknowledge the EI Rate for the year 2024 at 1.177. CARRIED.

STRAY ANIMALS

175/2023 R. Suignard:
THAT Administrator Jacquelynne Mann be appointed to administer *The Stray Animals Act* for the year 2024.

BOARDS AND COMMISSIONS

176/2023 V. Shmyr:
THAT the appointments to board and committees be as follows:
ADD #32 Board (Local & District) Garry Granrude
Building Inspector Municode
Carrot River Valley Watershed Dale Holmgren

J G.



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Culvert Committee	Reeve and Council
Deputy Reeve	Chad Forsyth
Emergency Measures Co-Ordinator	vacant until filled
Finance Committee	Reeve and Council
Fire Guardians	Reeve and Council
Kinistino & District Pioneer Museum	Annabelle Dahlsjo
Kinistino Public Library	Annabelle Dahlsjo
Legal Counsel	Trent Forsyth, Eisner Mahon Forsyth
Melfort Agricultural Society	Robin Grafslund
Melfort & District Rural Firefighting Society	Vance Shmyr/Lindsay Dupin
Melfort Group Home Society	Annabelle Dahlsjo
Pest Control Officer	Darren Sunbo
Plant Health Officers	Katey Makohoniuk, Lynne Roszell, Joanne Kwasnicki, Chelsea Baraniecki, Betty Johnson & Colleen Fennig
Road Committee	Reeve and Council
Wapiti Regional Library	Annabelle Dahlsjo
Weed Control Officer(s)	Marcel Baynton
Lake Lenore Goosehunting Creek Watershed	Vance Shmyr, Lindsay Dupin and in their absence alternate appointees are: Robin Grafslund, Chad Forsyth

CARRIED.

FIRE CHIEFS & VOLUNTEER FIRE FIGHTERS

177/2023

C. Forsyth:

THAT the following individuals be appointed as fire chiefs and fire rangers for the Rural Municipality of Kinistino No. 459 for the year 2024:

Kinistino Fire Department:

Chief: Brennan Smith
Deputy: Steve Jack
Volunteer Fire Fighters: Aaron Derksen, Chris Derksen, Cole Hanson, Marty Howe, Heath Humphreys, Curtis Jackson, Daryl Johnson, Rylan Klamot, Shea LeBlanc, Cole Nelson, Colby Pacholko, Graham Porter, Mackenzie Smith, Travis Smith, Michael Wingfield.

AND FURTHER THAT the following individuals be appointed as fire chiefs and fire rangers for the Rural Municipality of Kinistino No. 459 for the year 2024:

Melfort Fire Department:

Chief: Shaun Stewart
Volunteer Fire Fighters: Doug Walsh, Graham Calow, Randy Martin, Leonard Whitney, Angie Rolheiser, Ben Rokochy, Brandon-Lee Archibald, Angelito Capulong, Cody Osbourne, David Fannon, Jason Spratt, Jordon Derr, Kevin Dyck, Kevin Nagy, Kyle Walsh, Lars Andreassan, Levi McFadden, Nick Irvine, Victor Archibald, William Smart. Brett Beckman, Luis Marco Ricafort, Luc Irvine.

CARRIED.

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WCB COVERAGE FOR COUNCIL MEMBERS

178/2023: L. Dupin:
THAT under the 2024 Saskatchewan Worker's Compensation program the Municipality cover all employees and apply for positional coverage for members of Council at the minimum coverage rate of \$35,682.00. CARRIED.

POLLING PLACES

179/2023: M. Harvey:
THAT the polling places for the 2024 elections be established as follows:

Reeve	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 1	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 2	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 3	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 4	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 5	Municipal Office, 212 Main Street, Kinistino, Saskatchewan
Division 6	Municipal Office, 212 Main Street, Kinistino, Saskatchewan

CARRIED.

POUNDMAKERS

180/2023: R. Grafslund:
THAT Jody Tondell and Myles Hansen be appointed pound keepers for the municipality, and further that pursuant to Section 10.1 of *The Stray Animals Act*, Mohawk Animal Clinic is also appointed. CARRIED.

11:30am M. Harvey returns to the meeting.

APAS MEMBERSHIP RENEWAL 2024
RENEWAL OF APAS MEMBERSHIP FOR 2024

181/2023 L. Dupin:
That Council renew the APAS membership for the year 2024 in the amount of \$12,010.60. CARRIED.

ACKNOWLEDGEMENT OF ADVISORIES FROM SARM BRIDGE SERVICES

182/2023 G. Granrude:
THAT Council acknowledge and follow the advisories from SARM Bridge Services/WSP regarding the following bridges:
219-47-17E
222-47-02E
220-48-13E.

AND FURTHER THAT the bridge at 219-47-17 be decommissioned in the 2024 year. CARRIED.

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REVENUE SHARING REQUIREMENTS

183/2023

V. Shmyr:

The Council of the RM of Kinistino confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations is not applicable as the municipality does not run a waterworks that is subject to public reporting requirements;
- In good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Adminsitrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. CARRIED.

RETURNING OFFICER FOR 2024 MUNICIPAL ELECTIONS

184/2023

C. Forsyth:

THAT Jacquelynne Mann be named returning officer for the 2024 Municipal elections. CARRIED.

2024 MUNICIPAL AUDIT

185/2023

L. Dupin:

THAT Council appoint Ingram & Yeadon as municipal auditors for the fiscal year 2023 and authorize the Reeve or Deputy and Administrator to sign the audit engagement letter. CARRIED.

MOTION TO COLLECT TAXES IN ADVANCE OF LEVY

186/2023

M. Harvey:

THAT pursuant to Section 266 of *The Municipalities Act*, the Administrator is authorized to collect taxes in advance of the 2024 tax levy. CARRIED.

2024 BORROWING & SIGNING AUTHORITY

187/2023

R. Grafslund:

THAT Reeve Vance Shmyr or Deputy Reeve Chad Forsyth and Administrator Jacquelynne Mann are hereby authorized to sign all documents for and on behalf of the municipality and that the same officials be authorized to establish a line of credit or borrow money to meet expenditures up to \$400,000.00 as required. CARRIED.

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ADJOURNED

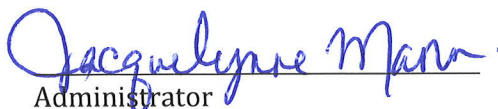
188/2023

C. Forsyth:
THAT we adjourn at 12:40pm.

CARRIED.



Reeve



Administrator