

RM OF KINISTINO NO. 459

Minutes of the Regular Meeting of Council
212 Main Street, Kinistino, SK
Wednesday, December 21, 2022

Bill Wiggins	\$ 1,500.00
Annabelle Dahlsjo	\$ 3,157.50
Emerald's Catering	\$ 1,167.58
Greenland Waste	\$ 47.48
Sasktel	\$ 35.95
Town of Kinistino	\$ 118.75
Steven Ilnisky	\$ 150.00
Ed Kowal	\$ 510.00
Corey Sandness	\$ 690.00
Darrel Wenig	\$ 630.00
Travis Kowal	\$ 630.00
TOTAL	\$28,354.46

CARRIED.

CORRESPONDENCE

173/2022

M. Harvey:

THAT the following correspondence be acknowledged and approved for filing:

Water Sample Report – Forestry Well, November 16, 2022

Provincial Mediation Board:

S. & J. Porter

D. Harmon

M. & D. Olsen

SARM

SARM: Nov. 9/22 Midterm

Notice of Planned Procurement

Plant Health Officer navigating conflict for PCOs workshop

Feb 13/23 Richardson's Ground Squirrel Control

Government Relations

Certificate of Approval NE 01-47-22 W2

Centralized Board of Revision Option

Key Messages

ICIP Green Intake Closure Deadline Reminder

Ministry of Highways Dec. 1/22 email: highway 3 project info

Winter Weight Season Restrictions 2nd, 3rd, 4th, 5th, 6th orders

SPSA – Smart Message system issues

NCTC Governance, Decision Making and Risk Management sessions

Minutes from Executive Meeting

2023 Subsidized Shelterbelt Tree Program Launch

Kinistino Library Board Regular Meeting Oct. 26/22

APAS

Nov. 17/22 Update

Dec 8.22 Update

December 2022 Update

CARRIED.

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REPORTS

174/2022 R. Grafslund:
THAT Council acknowledge the foreman's, councilors' and administrator's verbal report.
CARRIED.

DEVELOPMENT PERMIT – SE Pt 14 46 19 W2

175/2022 L. Dupin:
THAT Council acknowledge the development permit issued to the SE Pt 14 46 19 W2.
CARRIED.

SMHI SUMMARY OF WRITTEN PREMIUMS

176/2022 L. Dupin:
THAT Council acknowledge the summary of written premiums from Saskatchewan Municipal
Hail Insurance for the year 2022.
CARRIED.

FCM Membership 2023

177/2022 V. Shmyr:
THAT Council renew the membership with FCM for the year 2023.
CARRIED.

DISPOSAL OF MUNICIPAL RECORDS

178/2022 R. Grafslund:
THAT effective January 1, 2023 and pursuant to Bylaw 2012-01 disposal of the municipal
records up to and including December 31, 2015 shall be undertaken in accordance with the
Records Retention Schedule: Accounts Payable; Accounts Receivable; Assessment Appeals;
Assessor's Valuation Records; Bank Reconciliations; Bank Statements; Board and Committee
Reports; Cancelled Cheques; Cheque Stubs; Correspondence; Deposit Books; Federal and
Provincial Remittance Forms; Insurance Policies; Invoices; Permits; Receipts; Receipt
Ledgers; Receipts Journals; Tax Certificates; Tax Enforcement Records and Tax Lien
Withdrawal Forms.
CARRIED.

CTP STATORY DECLARATION

179/2022 V. Shmyr:
THAT Council authorize signed and submitted CTP Statutory Declaration for 2022.
CARRIED.

CHIEF ADMINISTRATIVE OFFICER APPOINTMENT 2023

180/2022 R. Suignard:
THAT Council appoint Jacquelynn Mann as CAO for the year 2023.
CARRIED.

BOARD OF REVISION

181/2022 R. Grafslund:
THAT the RM of Kinistino No. 459 appoints Western Municipal Consulting to manage the
Board of Revision process for the term of January 1, 2023 through to December 31, 2023;
remuneration as set out in the Western Municipal Consulting Ltd. fee schedule with the
following to serve as Members of the Board of Revision:
Tim Lafreniere

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Mike Waschuk
Gordon Parkinson
Dave Thompson
Wayne Adams
Jeff Hutton
Dave Gurnsey
Murray Dean
Stew Demmans

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members. CARRIED.

AND FURTHER THAT the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members. CARRIED.

SECRETARY TO THE BOARD OF REVISION

182/2022

G. Granrude:
THAT the RM of Kinistino NO. 459 appoints Liana Stepan with Western Municipal Consulting Ltd. as **Secretary to the Development Appeals Board** for the term of January 1, 2023 through to December 31, 2023: remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED.

DEVELOPMENT APPEALS BOARD

183/2022

R. Suignard:
THAT the RM of Kinistino No. 459 appoints Western Municipal Consulting LTD. to manage the **Development Appeals Board** process for the term of January 1, 2023 to December 31, 2023: remuneration as set out in Western Municipal Consulting LTD fee schedule, with the following to serve as Members of the Development Appeals Board:
Tim Lafreniere
Mike Waschuk
Gordon Parkinson
Dave Thompson
Wayne Adams
Jeff Hutton
Barry Clark
Dave Gurnsey
Murray Dean
Pam Malach
Stew Demmans
Stu Hayward

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AND FURTHER THAT the Chair shall be responsible for naming no fewer than three members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their members. CARRIED.

SECRETARY TO THE DEVELOPMENT APPEALS BOARD

184/2022

L. Dupin:

THAT the RM of Kinistino NO. 459 appoints Claudette McGuire with Western Municipal Consulting Ltd. as **Secretary to the Development Appeals Board** for the term of January 1, 2023 through to December 31, 2023: remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. CARRIED.

POLICY GG-22 PANDEMIC SICK LEAVE

185/2022

R. Suignard:

THAT the RM terminate policy GG-22 which is a policy to allow for the use of sick-time from 2020 and 2021 for covid-related illnesses as a result of vaccine availability and the lifting of restrictions from the movement of covid-positive people. Any unused sick time for 2022 is unavailable for payout or use in 2023. CARRIED.

ADJOURN

186/2022

C. Forsyth:

THAT the meeting adjourn at 11:00am. CARRIED.



Reeve



Administrator