

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF KINISTINO NO. 459 HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 212 MAIN STREET, KINISTINO, SASKATCHEWAN ON THURSDAY FEBRUARY 14<sup>th</sup>, 2019**

**Present:** Reeve Vance Shmyr, Administrator Shelley L. Holmes and the following Councillors:

Vance Shmyr	Reeve
Lindsay Dupin	Division 1
Chad Forsyth	Division 2
Ray Tondell	Division 4
Garry Granrude	Division 5
Jack Powers	Division 6

**Absent:** Neil Sutton Division 3

The meeting was called to order by Reeve Vance Shmyr at 9:00 a.m.

**25/2019 MINUTES**

*R.Tondell:* THAT the minutes of the meetings of council held on January 10<sup>th</sup> and January 24, 2019 be adopted as read.

Carried

**26/2019 LIST OF ACCOUNTS FOR APPROVAL**

*C.Forsyth:* THAT the accounts represented by cheque numbers 16557 to 16610 in the amount of \$215,836.40 as annexed hereto and forming a part of these minutes be approved for payment.

Carried

**27/2019 FINANCIAL STATEMENT**

*L.Dupin:* THAT the Statement of Receipts and Payments for the month of January 2019 be accepted as presented.

Carried

**28 /2019 FOREMAN'S REPORT**

*J.Powers:* THAT we acknowledge the Foreman's verbal report for the period since the last regular meeting of council.

Carried

**29/2019 CORRESPONDENCE**

*L.Dupin:* THAT the list of correspondence attached hereto and forming a part of these minutes be accepted as presented:

S.A.R.M.	-New Federal Ministry Re: Rural Issues
S.A.R.M.	-Insurance: Building Valuation Review
S.A.R.M.	-Insurance: Mobile Equipment Schedule
S.A.M.A.	-2019 Municipal Invoice (\$15,925)
Plant Health Officer	-Appointment Re: Clubroot Management
SK Municipal Hail Ins.	-2018 Annual Meeting Minutes
R.M. of Birch Hills	-Reciprocating Snow Removal Agreement
The W Law Group	-Municipal Law Seminar: April 11 @ KVC, MelfortParcel
Hudson Bay Route Assoc.	-Annual Meeting: April 3-4 @ Flin Flon

JS -

**29/2019 CORRESPONDENCE CONTINUED...**

Acklands Grainger Melfort	-Gas Cylinder Exchange Depot
Darlene Rowden	-Seeking SK Party Nomination
Hudson Bay Route Assoc.	-Meeting @ Mistatim March 21
S.A.M.A.	-Annual Meeting: April 10 @ Regina
SaskPower	-Transformer Testing/Replacement
Resume	-Randy Mitchell
Resume	-Mike Gardipy
Carrot River Valley WSA	-Appointment Re: CAP funding
Government Relations	-Civic Address Registry
SaskPower	-Traffic Control on #778
S.A.R.M.	-iHunter Saskatchewan App
S.A.R.M.	-2% Liquid Strychnine Order Form
S.A.R.M.	-Canadian Free Trade Agreement
SK Municipal Hail	-2018 Claims/2019 Stars on Ice Road Show
R.C.M.P. Prince Albert	-Quarterly Policing Report
Melfort Rural Fire	-Fire Alarm Systems
Water Security Agency	-Spring Runoff Potential
Ag Producers Assoc of SK	-APAS in Action/Saskatchewan Farmer's Voice
Saskatchewan Health	-Forest Reserve Well Test Results

Carried

**30/2019 S.A.M.A. MUNICIPAL REQUISITION**

*J.Powers:* THAT we acknowledge the 2019 municipal requisition and submit payment in the amount of \$15,925.00 to Saskatchewan Assessment Management Agency.

Carried

**31/2019 FOREST RESERVE WELL WATER RESULTS**

*G.Granrude:* THAT we acknowledge receipt of the February 2019 Forest Reserve Well water test results received from Ministry of Health.

Carried

**32/2019 2018 AUDITED FINANCIAL STATEMENT**

*J.Powers:* THAT the 2018 financial statement prepared by Ingram & Yeadon Accountants of Melfort, Saskatchewan be approved as presented.

Carried

Pursuant to Section 143 of *The Municipalities Act*, Reeve Vance Shmyr declared a pecuniary interest and left Council Chambers at 9:50 p.m C.S.T. prior to Council's discussion on the following matter:

**33/2019 PURCHASE TRAILER**

*J.Powers:* THAT we purchase a 2008 Peerless Trailer Serial #2PLG052398BE13776 from Shmyr Farms Ltd., Beatty, Saskatchewan for the sum of \$40,000.00 plus applicable taxes.

Carried

Reeve Vance Shmyr returned to Council Chambers at 10:00 p.m. C.S.T. following conclusion of the discussion and subsequent resolution on the previous matter.

**34/2019 BYLAW 2019-01 REPEAL BYLAW**

*G.Granrude:* THAT Bylaw 2019-01 to repeal bylaws be introduced and read a first time.

Carried

**35/2019 BYLAW 2019-01 SECOND READING**

*R.Tondell:* THAT Bylaw 2019-01 be read a second time.

Carried

**36/2019 BYLAW 2019-01 TO PROCEED WITH THIRD READING**

*C.Forsyth:* THAT Bylaw 2019-01 be given three readings at this meeting.

Carried Unanimously

**37/2019 BYLAW 2019-01 REPEAL BYLAW**

*L.Dupin:* THAT Bylaw 2019-01 to repeal bylaws as attached hereto and forming a part of these minutes be adopted.

Carried

**38/2019 TELEPAY AGREEMENT**

*R.Tondell:* THAT the Reeve and Administrator submit the required documents to have the municipality added to the Telpay Biller Listing so that financial institution members can send direct deposit payments to the municipality.

Carried

**39/2019 BYLAW 2019-02 FIRE SERVICES AGREEMENT**

*L.Dupin:* THAT Bylaw 2019-02 to enter into a fire services agreement with the Town of Kinistino be introduced and read a first time.

Carried

**40/2019 BYLAW 2019-02 SECOND READING**

*C.Forsyth:* THAT Bylaw 2019-02 be read a second time.

Carried

**41/2019 BYLAW 2019-02 TO PROCEED WITH THIRD READING**

*R.Tondell:* THAT Bylaw 2019-02 be given three readings at this meeting.

Carried Unanimously

**42/2019 BYLAW 2019-02 FIRE SERVICES AGREEMENT**

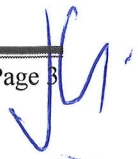
*G.Granrude:* THAT Bylaw 2019-02 to enter into a fire services agreement with the Town of Kinistino as attached hereto and forming a part of these minutes be adopted.

Carried

**43/2019 INFRASTRUCTURE INVESTMENT PLAN**

*V.Shmyr:* THAT the Council of the Rural Municipality of Kinistino No. 459 submits an Infrastructure Investment Plan under the New Deal Gas Tax Fund and further that by providing this submission, the Council declares that the completed application is, to the best of its knowledge and belief to be true in substance and in fact.

Carried



**44/2019 KINISTINO SPORTS COMPLEX DONATION**

*C.Forsyth:* WHEREAS the Kinistino Sports Complex is holding a facility improvements fundraiser be it resolved that we donate forty yards of crushed gravel to be delivered to a location within fifteen miles of the Town of Kinistino.

Carried

**45/2019 SPRING ROAD RESTRICTIONS**

*G.Granrude:* THAT the municipality opt out of the spring road restrictions as implemented by the Ministry of Highways and Infrastructure for the year 2019.

Carried

**46/2019 AUTHORIZATION TO REQUEST FIRE ASSISTANCE**

*J.Powers:* THAT the following individuals are authorized to request fire suppression assistance from the Ministry of Environment on behalf of the municipality:

Reeve Vance Shmyr; Deputy Reeve Chad Forsyth; Administrator Shelley Holmes;  
Emergency Measures CoOrdinator Roly Ford;

Melfort and District Rural Fire Department: Fire Chief Jason Everitt;  
Deputy Fire Chief Doug Walsh;

Town of Kinistino Fire Department: Fire Chief Brennen Smith and  
Deputy Fire Chief Steve Jack

Carried

**47/2019 LAKE LENORE GOOSEHUNTING CREEK WATERSHED LEVY**

*C.Forsyth:* THAT 2019 administrative levy in the amount of \$2,500.00 be approved and submitted to the Lake Lenore Goosehunting Creek Watershed Association.

Carried

**48/2019 SALE OF CROWN LAND SW 25-48-22-W2 & SE 35-48-22-W2**

*J.Powers:* THAT the Administrator is authorized to notify the Ministry of Agriculture that while the municipality has no concerns with the sale of the SW 25-48-22-W2 it does have concerns with the sale of the SE 35-48-22-W2 as it would limit access to other properties in the area.

Carried

**49/2019 ASSET MANAGEMENT SOFTWARE / ENGINEERING**

*J.Powers:* THAT the Administrator be authorized to purchase computer software, GPS software and/or hardware and contract an engineering firm to assist with the compliance and implementation of the new asset management requirements established by the Government of Canada

Carried

**50/2019 DISPOSAL OF MUNICIPAL RECORDS**

*C.Forsyth:* THAT pursuant to Bylaw 2012-01 disposal of the municipal records for the period 2011 shall be undertaken in accordance with the Records Retention Schedule:

Accounts Payable; Accounts Receivable; Assessment Appeals; Assessor's Valuation Records;  
Bank Reconciliations; Bank Statements; Board and Committee Reports; Cancelled Cheques;  
Cheque Stubs; Correspondence; Deposit Books; Federal and Provincial Remittance Forms;  
Insurance Policies; Invoices; Permits; Receipts; Receipt Ledgers; Receipt Journals; Tax  
Certificates; Tax Enforcement Records and Tax Lien Withdrawal Forms.

Carried

**51/2019 COUNCIL REMUNERATION POLICY**

*R.Tondell:* THAT the Council Remuneration Policy be amended as presented and filed in the Municipal Policy Manual.

Carried

**52/2019 TAX ENFORCEMENT**

*G.Granrude:* THAT the Administrator is authorized to undertake tax enforcement procedures on the following properties:

NW 3-47-22-W2; NW Pt 22-47-22-W2; SE 30-46-20-W2; SE Pt 09-48-21-W2;  
NW Pt 08-47-22-W2 and NW Pt 17-47-22-W2.

Carried

**53/2019 S.A.R.M. ANNUAL CONVENTION DELEGATE**

*R.Tondell:* THAT Reeve Vance Shmyr and Councillor Lindsay Dupin be appointed as official voting delegates to the Saskatchewan Association of Rural Municipalities annual convention being held on March 11 – 14, 2019 in Saskatoon, Saskatchewan and further that the attending delegate be reimbursed for expenses so incurred.

Carried

**54/2019 SASKATCHEWAN MUNICIPAL HAIL ASSOCIATION DELEGATE**

*J.Powers:* THAT Reeve Vance Shmyr be appointed as the official voting delegate for the Saskatchewan Municipal Hail Association annual meeting to be held March 12, 2019 in Saskatoon, Saskatchewan and further that the attending delegate be reimbursed for expenses so incurred.

Carried

**55/2019 ADDITIONAL ACCOUNTS FOR APPROVAL**

*L.Dupin:* THAT the following additional accounts be approved for payment:  
Certified Laboratories \$5254.97

Carried

**56/2019 MARCH MEETING DATE**

*C.Forsyth:* THAT the May meeting be held on Monday, March 4, 2019 commencing at 9:00 a.m. C.S.T.

Carried

**57/2019 APRIL MEETING DATE**

*G.Granrude:* THAT the May meeting be held on Tuesday, April 9, 2019 commencing at 8:00 a.m. C.S.T.

Carried

**58/2019 ADJOURN**

*V.Shmyr:* THAT this meeting now adjourn at 11:50 a.m. C.S.T.

Carried

Reeve

Chief Administrative Officer