

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF KINISTINO NO. 459 HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 12 MAIN STREET, KINISTINO, SASKATCHEWAN ON THURSDAY DECEMBER 13th, 2018

Present: Deputy Reeve Chad Forsyth, Administrator Shelley L. Holmes and the following Councillors:

Lindsay Dupin	Division 1
Chad Forsyth	Division 2
Neil Sutton	Division 3
Ray Tondell	Division 4
Garry Granrude	Division 5
Jack Powers	Division 6

Absent: Vance Shmyr Reeve

The meeting was called to order by Deputy Reeve Chad Forsyth at 9:10 a.m.

218/2018 MINUTES

J.Powers: THAT the minutes of the meeting of council held on November 8th, 2018 be adopted as read. Carried

219/2018 LIST OF ACCOUNTS FOR APPROVAL

R.Tondell: THAT the accounts represented by cheque numbers 16452 to 16500 in the amount of \$193,590.80 as annexed hereto and forming a part of these minutes be approved for payment. Carried

220/2018 FINANCIAL STATEMENT

J.Powers: THAT the Statement of Receipts and Payments for the month of November 2018 be accepted as presented. Carried

221/2018 FOREMAN'S REPORT

R.Tondell: THAT we acknowledge the Foreman's verbal report for the period since the last regular meeting of council. Carried

222/2018 CORRESPONDENCE

N.Sutton: THAT the list of correspondence attached hereto and forming a part of these minutes be accepted as presented:

S.A.R.M.	-Trespass Changes Welcomed
S.A.R.M.	-In Memoriam
S.A.R.M.	-Lieutenant Governor's Award
S.A.R.M.	-Rural Councillor
S.A.R.M.	-2019 Membership
S.A.R.M.	-Fidelity Bond Insurance
S.A.R.M.	-Extended Health & Dental Insurance
Munisoft	-2019 Support Agreement(s)
Carrot River Valley WSA	-Invasive Species Workshop: Jan 17 @ Melfort
SK Labour Relations	-Harassment in the Workplace

CF

222/2018 CORRESPONDENCE CONTINUED...

S.A.R.M.	-2019 PCO Workshop: Jan 16 @ Melfort
S.A.R.M.	-PREP Update
SK Highways	-Winter Weight Orders
Ingram & Yeadon	-Audit Engagement
Newsask	-Youth Board Representative
SaskTip	-2019 Membership (\$100)
Ministry of Health	-Forest Reserve Well Test Results
Wapiti Regional Library	-Revised Budget
N.Central Transportation	-Workshop: Feb 28 @ Birch Hills
Ag Producers Assoc of SK	-Newsletter
Carrot River Valley WSA	-Newsletter
STARS	-Newsletter
SK Health	-Newsletter
Ag Health & Safety	-Newsletter
Assorted Christmas Greetings	
SK Crime Stoppers	-Newsletter
Resterra Land & Road Reclamation	-Price List
SaskPower	-Outages Due to Frost
Northeast SPCA	-Funding Request
S.A.R.M.	-Capacity Plan Officials Survey
S.A.R.M.	-2016 Census Ag Data Available

Carried

223/2018 MUNISOFT COMPUTER SUPPORT AGREEMENTS

R.Tondell: THAT the Munisoft Software and Hardware Support agreements be renewed the year 2019.

Carried

224/2018 AUDIT ENGAGEMENT

L.Dupin: THAT the Reeve is authorized to sign the 2018 audit engagement letter with Ingram & Yeadon Accounting, Melfort, Saskatchewan.

Carried

225/2018 FOREST RESERVE WELL WATER RESULTS

R.Tondell: THAT we acknowledge receipt of the December 2018 Forest Reserve Well water test results received from Ministry of Health.

Carried

226/2018 BEAVER CONTROL PROGRAM CLAIM FORM

L.Dupin: THAT the Administrator is authorized to submit the Beaver Control Program claim form.

Carried

227/2018 SASKPOWER – TRANSMISSION LINE REBUILD

C.Forsyth: THAT the municipality has no plans to complete any additional construction in the undeveloped road allowance to the south of the quarter sections from SW 24-46-22-W2 to and including the SE 20-46-22-W2 and further notification of same be forward to SaskPower.

Carried

AF

228/2018 DISPOSAL - 1986 INTERNATIONAL TRUCK

J.Powers: THAT we approve the sale of the 1986 International Truck Serial #1HTLKTVR6GHA4599 to Serviss Farms Ltd. and further that the item is sold as is, where is, no warranty implied or suggested.

Carried

229/2018 COUNCIL REMUNERATION

L.Dupin: THAT the council remuneration be approved as submitted.

Carried

230/2018 2019 MEMBERSHIP

R.Tondell: THAT the Saskatchewan Association of Rural Municipalities membership be renewed for the year 2019.

Carried

231/2018 TAX ABATEMENT –SECTION 293

C.Forsyth: THAT pursuant to Section 293 of *The Municipalities Act*, a portion of the tax levy on the following property(s) be abated as shown below:

<u>Roll</u>	<u>Municipal</u>	<u>School</u>	<u>Total</u>
649 100	2,637.77	761.44	3,399.21
1429 100	<u>704.42</u>	<u>203.35</u>	<u>907.77</u>
Total	3,342.19	964.79	4,306.98

Carried

232/2018 FIDELITY BOND

J.Powers: THAT the Fidelity Bond through the Saskatchewan Association of Rural Municipalities for the year 2019 has been inspected and approved.

Carried

233/2018 OVERPAID TAXES

G.Granrude: THAT payment for overpaid taxes be issued to the following individuals:

Bashaw, Colleen	283.92
Carson & Company	97.77
Elk View Farm Ltd.	791.50
Olson, Leroy	10.27
Sundelin, Robin	4.75
Taylor Elaine	11.76
Tournier, Luke	23.59
Wall, Russell	39.24
WB Acres Inc.	<u>791.49</u>
Total	2,054.29

Carried

234/2018 EXTENDED HEATH & DENTAL INSURANCE PLAN

G.Granrude: THAT the Extended Health and Dental Insurance Plan through the Saskatchewan Association of Rural Municipalities be renewed for the year 2019.

Carried

CAF

235/2018 COUNCIL REMUNERATION POLICY

J.Powers: THAT the amended Council Remuneration policy be approved as presented and filed in the Municipal Policy Manual.

Carried

236/2018 SUBSTANCE ABUSE POLICY

N.Sutton: THAT the Substance Abuse policy be approved as presented and filed in the Municipal Policy Manual.

Carried

237/2018 HARASSMENT POLICY

G.Granrude: THAT the Harassment policy be approved as presented and filed in the Municipal Policy Manual.

Carried

238/2018 TAX CANCELLATION – CROWN LAND

J.Powers: THAT pursuant to Section 274(2)(c) of *The Municipalities Act* the property taxes and penalties applied to the Provincial Forestry grazing leased land be deemed uncollectable and cancelled as follows:

<u>Legal Description</u>	<u>Roll</u>	<u>Municipal</u>	<u>School</u>	<u>Total</u>
NE 31-48-21-W2	1529 000	172.36	30.02	202.38
NW 31-48-21-W2	1530 000	160.80	27.96	188.76
SE 31-48-21-W2	1531 000	150.70	26.18	176.88
SW 31-48-21-W2	1532 000	150.70	26.18	176.88
NE 06-49-21-W2	1539 000	228.76	39.78	268.54
SE 06-49-21-W2	1540 000	181.60	31.68	213.28
SW 06-49-21-W2	1541 000	<u>204.74</u>	<u>35.66</u>	<u>240.40</u>
Total		\$1,249.66	\$217.46	\$1,467.12

Carried

239/2018 ADDITIONAL ACCOUNTS

N.Sutton: THAT the Reeve or Deputy Reeve and Administrator are authorized to pay all additional accounts pertaining to the year 2018.

Carried

240/2018 SNOW PLOW CLUB AUTHORIZATION

J.Powers: THAT the following snow plow clubs and operators are authorized to assist the Rural Municipality with clearing roads in the event of an emergency when such assistance is requested by the Reeve or a member of council, and further that a signed Occupational Health & Safety exemption must be provided to the Municipal Office prior to providing such service:

- Milton Scott
- Vaun Scott
- Kelly Scott
- Vance Shmyr
- Aaron Hansen
- Lewis Doyle
- John Van Der Koot
- Lionel Shmyr
- Ross Wright

Carried

CAF

241/2018 SNOW REMOVAL AGREEMENT

L. Dupin: THAT we authorize the Rural Municipality of Flett's Springs No. 429 to maintain at no cost to us, the roads located East of SE 06-46-19-W2, East of SE 21-45-21-W2 and South of SE 05-46-20-W2 on a regular basis or whenever deemed necessary for the purpose of snow removal for the 2018-2019 season.

Carried

242/2018 SNOW REMOVAL AGREEMENT

J. Powers: THAT we authorize the Rural Municipality of Birch Hills No. 460 to maintain at no cost to us, the roads located West of 06-47-22-W2 and South of 06-47-22-W2 on a regular basis or whenever deemed necessary for the purpose of snow removal for the 2018-2019 season.

Carried

243/2018 ADJOURN

C. Forsyth: THAT this meeting now adjourn at 11:15 a.m. C.S.T.

Carried



Reeve



Administrator

