

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE RURAL MUNICIPALITY OF KINISTINO NO. 459 HELD IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS AT 212 MAIN STREET, KINISTINO, SASKATCHEWAN ON THURSDAY JANUARY 12th, 2017

Present: Reeve Vance Shmyr, Administrator Shelley L. Holmes and the following Councillors:

Lindsay Dupin	Division 1
Chad Forsyth	Division 2
Neil Sutton	Division 3
Ray Tondell	Division 4
Garry Granrude	Division 5
Jack Powers	Division 6

The meeting was called to order by Reeve Vance Shmyr at 9:05 a.m.

01/2017 MINUTES

J.Powers: THAT the minutes of the meeting of council held on December 8th, 2016 be adopted as read. Carried

02/2017 ACCOUNTS

N.Sutton: THAT the accounts represented by cheque numbers 15300 to 15372 in the amount of \$189,968.70 as annexed hereto and forming a part of these minutes be approved for payment. Carried

03/2017 FINANCIAL STATEMENT

G.Granrude: THAT the Statement of Receipts and Payments for the month of December 2016 be accepted as presented. Carried

04/2017 FOREMAN'S REPORT

J.Powers: THAT we acknowledge the Foreman's verbal report for the period since the last regular meeting of council. Carried

05/2017 CORRESPONDENCE

G.Granrude: THAT the list of correspondence attached hereto and forming a part of these minutes be accepted as presented:

S.A.R.M.	-December Update
S.A.R.M.	-Group Life Insurance (\$667.10)
S.A.R.M.	-Extended Health & Dental (\$30,279.60)
S.A.R.M.	-Fidelity Bond Insurance (\$300)
S.A.R.M.	-Benefits Plan (\$7,255)
S.A.R.M.	-Property Self-Insurance (\$6,500.75)
S.A.R.M.	-Excess Liability insurance (4M - \$1,293)
S.A.R.M.	-Membership Fees (\$2,396.98)
S.A.R.M.	-Liability Self-Insurance (\$1,911.67)
Government Relations	-Crime Reduction Caucus Committee
Ray Orb	-Support re: SARM President

05/2017 CORRESPONDENCE CONTINUED...

Munisoft	-Support Agreement (\$3,335.20)
Ingram & Yeadon	-Audit Engagement letter
Ministry of Health	-Forest Reserve Well Results
S.A.M.A.	-2017 Municipal Estimate/Info Sheets
Fed.of Canadian Municipalities	-2017 Membership (\$198.59)
Carrot River Valley Watershed	-Weed workshop Feb 20 @ Lake Lenore
Carrot River Valley Watershed	-Technology workshop Jan 25 @ Melfort
Carrot River Valley Watershed	-Newsletter
S.A.M.A.	-Annual Meeting Apr 26 @ Saskatoon Inn
Carmen Sterling	-Support re: SARM Vice-President
Kinistino Fire Department	-Personnel
Gord Krismer & Associates	-Board of Revision Retainer (\$157.50)
R.M. of Lake Lenore	-Regional Road Maintenance
North East School Division	-Financial Statement
SK Workers' Compensation	-2017 Rates/Certificate of Achievement
Wapiti Regional Library	-Newsletter
Kinistino Rink	-Hockey Weekend: Jan 20 & 21, 2017
Hudson Bay Route Association	-Membership (\$300)
Assorted Christmas Greetings	

Carried

06//2017 GROUP LIFE INSURANCE

C.Forsyth: THAT the Group Life Insurance through the Saskatchewan Association of Rural Municipalities for the year 2017 be renewed and payment submitted in the amount of \$667.10.

Carried

07/2017 EXTENDED HEATH & DENTAL INSURANCE PLAN

L.Dupin: THAT effective January 1, 2017 the Extended Health and Dental Insurance Plan through the Saskatchewan Association of Rural Municipalities be renewed and payment submitted in the amount of \$30,279.60.

Carried

08/2017 FIDELITY BOND

N.Sutton: THAT the Fidelity Bond through the Saskatchewan Association of Rural Municipalities for the year 2017 has been inspected and approved with payment to be submitted in the amount of \$300.00.

Carried

09/2017 BENEFITS PLAN

R.Tondell: THAT the Benefits Plan through the Saskatchewan Association of Rural Municipalities for the year 2017 be renewed and payment submitted in the amount of \$7,255.00.

Carried

10/2017 PROPERTY SELF INSURANCE PLAN

G.Granrude: THAT the Property Self-Insurance Plan through the Saskatchewan Association of Rural Municipalities for the year 2017 be renewed and payment submitted in the amount of \$6,500.75.

Carried

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11/2017 EXCESS LIABILITY INSURANCE

J.Powers: THAT our Excess Liability insurance coverage through the Saskatchewan Association of Rural Municipalities with a limit of \$4,000,000 be renewed and payment submitted in the amount of \$1,293.00.

Carried

12/2017 MEMBERSHIP FEES

V.Shmyr: THAT our membership with the Saskatchewan Association of Rural Municipalities for the year 2017 be renewed and payment submitted in the amount of \$2,396.98.

Carried

13/2017 LIABILITY SELF INSURANCE PLAN

L.Dupin: THAT the Liability Self Insurance Plan through the Saskatchewan Association of Rural Municipalities for the year 2017 be renewed and payment submitted in the amount of \$1,911.67.

Carried

14/2017 MUNISOFT COMPUTER SUPPORT AGREEMENTS

C.Forsyth: THAT the Munisoft Software and Hardware Support Agreements for the year 2017 be renewed and payment submitted in the amount of \$3,335.20.

Carried

15/2017 2016 AUDIT ENGAGEMENT

N.Sutton: THAT the Reeve is authorized to sign the 2016 audit engagement letter with Ingram & Yeadon Accounting.

Carried

16/2017 FOREST RESERVE WELL WATER RESULTS

G.Granrude: THAT we acknowledge receipt of the Forest Reserve Well water test results received from Ministry of Health.

Carried

17/2017 MEMBERSHIP FEES

V.Shmyr: THAT our membership with the Federation of Canadian Municipalities for the year 2017 be renewed and payment be submitted in the amount of \$198.59.

Carried

18/2017 DISTRICT BOARD OF REVISION

L.Dupin: THAT Gord Krismer Associates be retained as our District Board of Revision for the year 2017 and payment be submitted in the amount of \$157.50.

Carried

19/2017 KINISTINO RINK DONATION

G.Granrude: WHEREAS the Kinistino Sports Complex is holding a Hockey Days fundraiser be it resolved that we donate one load (20 yards) of crushed gravel to be delivered to a location within fifteen miles of the Town of Kinistino.

Carried



20/2017 OFFICE ASSISTANT

J.Powers: THAT effective December 26th, 2016, the employment proposal with respect to Office Assistant Sharon Breiter be approved as submitted.

Carried

21/2017 2017 PUBLIC WORKS EMPLOYEES

G.Granrude: THAT effective December 26th, 2016 the employment proposal with respect to the following Public Works employees be approved as submitted:

Blake Johnson, Curtis Gabrielson and Greg Johnson

Carried

22/2017 BOARDS AND COMMITTEES

J.Powers: THAT the 2017 appointments to board and committees be as follows:

ADD #32 Board (Local & District)	Jack Powers
Building Inspector	Meridian Inspections
Carrot River Valley Watershed	Dale Holmgren
Culvert Committee	Reeve and Council
Deputy Reeve	Neil Sutton
Emergency Measures Co-Ordinator	Roly Ford
Finance Committee	Reeve and Council
Fire Guardians	Reeve and Council
Kinistino & District Pioneer Museum	Jack Powers
Kinistino Public Library	Leona Kulchar
Legal Counsel	Mel Annand, Annand Law Office
Melfort Agricultural Society	Ray Tondell
Melfort & District Rural Firefighting Society	Vance Shmyr
Melfort Group Home Society	Annabelle Dahlsjo
Melfort Veterinary Service Board	Dale Holmgren
Pest Control Officer	Vern Holland
Road Committee	Reeve and Council
Wapiti Regional Library	Leona Kulchar
Weed Control Officer(s)	Reeve and Council
Lake Lenore Goosehunting Creek Watershed	Vance Shmyr, Lindsay Dupin and in
their absence alternate appointees are:	Ray Tondell, Chad Forsyth

Carried

23/2017 ADMINISTRATOR APPOINTMENT

L.Dupin: THAT Shelley L. Holmes be appointed as Administrator, Chief Administrative Officer, Assessor and Tax Collector for the Rural Municipality of Kinistino No. 459 for the year 2017.

Carried

24/2017 STRAY ANIMALS

N.Sutton: THAT Administrator Shelley Holmes be appointed to administer *The Stray Animals Act* for the year 2017.

Carried

25/2017 POUNDKEEPERS

R.Tondell: THAT Jody Tondell and Myles Hansen be appointed pound keepers for the municipality, and further that pursuant to Section 10.1 of *The Stray Animals Act*, Mohawk Animal Clinic is also appointed.

Carried



26/2017 FIRE GUARDIANS

N.Sutton: THAT the Reeve and Council are appointed as fire guardians for the municipality.

Carried

27/2017 DISTRICT BOARD OF REVISION

R.Tondell: That we appoint Gord Krismer Associates, Regina, Saskatchewan and Brian Lynch, Reg Skinner, Don Van Beseleare, Clinton Krismer, Jeff Hutton, Charmain Luscombe and Gord Krismer as members to the District Board of Revision and further that Christina Krismer be appointed as the Secretary to the Board for the year 2017.

Carried

28/2017 FIRE CHIEFS & VOLUNTEER FIRE FIGHTERS

J.Powers: THAT the following people be appointed as fire chiefs and fire rangers for the Rural Municipality of Kinistino No. 459 for the year 2017:

Melfort Fire Department:

Chief: John MacDonald
Volunteer Fire Fighters: Doug Walsh, Randy Martin, Doug Dudar, Cory Cadrain, Kevin Nagy, Len Whitney, Kyle Walsh, Graham Calow, Jason Spratt, Ryan Woolsey, Brett Beckman, Nathan Jones, William Smart, Jordan Derr and Joel Boen.

Kinistino Fire Department:

Chief: Curtis Jackson
Deputy: Steve Jack
Volunteer Fire Fighters: Chris Derksen, Barry Dinsmore, Heath Humphreys, Jim Jackson, Daryl Johnson, Alan Klamot, Colin Sinclair, Brennan Smith, Kelly Taylor and Dan Wilson.

Carried

29/2017 2017 REGULAR MEETINGS OF COUNCIL

R.Tondell: THAT the 2017 regular meetings of council be held at the Municipal Office, 212 Main Street, Kinistino, Saskatchewan on the second Thursday of the month commencing at 8:00 a.m. C.S.T.

Carried

30/2017 FIRE ARREARS

J.Powers: THAT pursuant to the request of the Kinistino & District Fire Department, outstanding fire arrears be added to the following property:

NE 14-48-22-W2 (Roll 1416 100) \$1,994.50

Carried

31/2017 MEETING TIME CHANGE

L.Dupin: THAT the regular meetings of council to be held at the Municipal Office for the months of January through March 2017 inclusive, and December 2017 commence at 9:00 a.m. C.S.T.

Carried

32/2017 MOTION TO COLLECT TAXES IN ADVANCE OF LEVY

R.Tondell: THAT pursuant to Section 266 of *The Municipalities Act*, the Administrator is authorized to collect taxes in advance of the tax levy.

Carried

33/2017 ADDITIONAL ACCOUNTS FOR APPROVAL

J.Powers: THAT the following additional accounts be approved for payment:

Munisoft	3,335.20
Saskatchewan Association of Rural Municipalities	50,604.10
City of Prince Albert	663.75
Hudson Bay Route	300.00
Kinistino & District Fire Dept.	8,500.00
Waste Management	<u>247.46</u>
Total	\$63,650.51

Carried

34/2017 PROPOSED PARCEL A – SW 13-47-21-W2

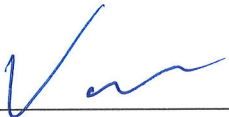
J.Powers: THAT the application for proposed Parcel A, a 10.52 acre non-farm residential subdivision located on the SW 13-47-21-W2 exceeds the maximum site area allowed under Zoning Bylaw 84-2, however due to the existing physical circumstances of the site, a greater site area is allowed and the application is hereby approved.

Carried

35/2017 ADJOURN

V.Shmyr: THAT this meeting now adjourn at 11:50 a.m. C.S.T.

Carried



Reeve



Administrator